

# Workrite Articulating Keyboard Tray



Desk Compatibility:  
Straightaway

**VENDOR:** Innovative Office Solutions

**CONTRACT #:** WR SPA 29873

**DISCOUNT:** 50% off of list, March 2023

**DESCRIPTION:** Simple in-line mouse design intended for use in straightaway work center applications.

- Melamine construction
- Lift-n-Lock height adjustment (no knob/no lever)
- 6" height adjustments, 360° arm swivel, 25° tilt range
- Removable palm support
- Right/left reversible
- Built-in document holder & cable manager
- Meets or exceeds ANSI/BIFMA standards
- Lifetime Warranty

DESCRIPTION	MODEL #	U of M PRICE:	QUANTITY
Standard articulating keyboard tray with in-line mouse surface, 27"W List: \$556	UB-1895-25-3170-22TG	\$278.00	

**CUSTOMER NOTE:**

*Please verify* - requires 22" clearance under worktop. 17" track available for smaller areas.

**SHIPPING & INSTALLATION OPTIONS:**

Twin Cities: Installation, Assembly, Inside Delivery - \$75 per unit

Twin Cities: Dock Delivery, **No Charge**, must have staffed dock, customer receives and installs

Rochester/Duluth/Crookston/Morris: Dock Delivery, add **\$40 freight charge**

**SHIP TO:**

Contact: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

U of M Dept: \_\_\_\_\_



Building/Room #: \_\_\_\_\_

Street: \_\_\_\_\_

City/Zip: \_\_\_\_\_

# HOW TO PLACE AN ORDER






## TO PLACE AN ORDER:

1. Login in to **U Market**
2. Click **Innovative Furniture Tile**, then click punch out  

3. Click **Request or Review Quote** button  

4. Click **Request a Quote** and fill out required fields - see below

5. Attach this completed form (optional) - see below
6. **Submit** Quote Request - You'll receive an email when your quote is ready
7. Log back into U Market
8. Click Request or Review Quotes
  - Find correct quote
  - Download quote attachment and **review for accuracy**
  - On the Quotes page click **Add to Cart** - this adds entire quote to cart
9. Click **Checkout**
10. After proceeding to Checkout add Quote PDF to **Internal Attachments** in the U Market cart

**Quotes**

Search

Quote #	Quote Date	Start Date	Expiration Date	Items	Total	
LINDA WOODCK Quote 10-2-20	10/02/2020	08/30/2020	11/30/2020 12:59 AM EST	7	\$0	 
ANN Dahoff 6/24/20	09/24/2020	04/16/2020	01/16/2021 12:59 AM EST	2	\$3,694.37	
100015	09/03/2020	01/03/2020	11/03/2020 12:59 AM EST	2	\$645.04	
100013	08/24/2020	08/24/2020	10/25/2020 12:59 AM EDT	2	\$3,694.37	

University of Minnesota U Market

Cart #: 3098227

Summary | No Prices | Comments

**General**

Cart Name: 2020-10-29 Lead


Description: no value

Justification and Charterfield Information: no value

Priority: Normal

Assignee: Linda Woodck

Created by: Linda Woodck



**New Quote Request**

**Important Notes for quote request:**

\*The **EXPIRE** field is the date by which you want received to respond to your request. Please allow at least 2 days for this process. If you have a critical need, please contact us at [UMQuotes@umn.edu](mailto:UMQuotes@umn.edu)


\*\*Please enter your department name in the **DEPTNO** ADDRESS field or in the Comments box if you don't have enough room in the ADDRESS

Info: Name, Email, Phone, Address, City, State, Postal Code

Shipping Address: Street 1, Street 2, City, State, Postal Code

Comments

Item Description	Supplier Part #	Manufacturer	Manufacturer Part #	Quantity	UOM	Delivery Date
						Internal Item

Attachments: 

10 ATTACH FILLED OUT FORM HERE

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