Project Name: Click here to enter text.

Project Number: Click here to enter text. Permit Number: Click here to enter text.

This *Statement of Special Inspections is* submitted as a condition for permit issuance in accordance with the Special Inspection and Structural Testing requirements of the 2018 International Building Code as adopted by the current 2020 Minnesota State Building Code. It includes a schedule of Special Inspection services applicable to this project and the identity of agencies to be retained for conducting these inspections and tests. This Statement of Special Inspections encompasses the following disciplines:

[ ] Structural [ ] Architectural [ ]  Other: Click here to enter text.

The Special Inspector shall keep records of all inspections and shall furnish inspection reports to the Contractor, Owner Representative, Building Official, the Architect and Structural Engineer of Record (SER). Discrepancies shall be brought to the immediate attention of the Contractor for correction. If such discrepancies are not corrected, the discrepancies shall be brought to the attention of the Building Official, Architect and SER. The Special Inspection program does not relieve the Contractor of his or her responsibilities.

Inspection observation reports and shall be made available on site for the University Building Inspector.

Inspection and testing reports shall be submitted electronically to Owner Representative, Building Official, Architect, and SER.

A Final Report of Special Inspections documenting completion of all required Special Inspections, testing, and correction of any discrepancies noted in the inspections shall be submitted prior to issuance of a Certificate of Use and Occupancy.

**ACKNOWLEDGEMENTS**

(Each appropriate representative shall sign below)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Owner Representative: |  | Firm:  |  | Click here to enter a date. |
| Contractor: |  | Firm:  |  | Click here to enter a date. |
| Architect: |  | Firm:  |  | Click here to enter a date. |
| SER: |  | Firm:  |  | Click here to enter a date. |
| SI-S: |  | Firm:  |  | Click here to enter a date. |
| TA: |  | Firm:  |  | Click here to enter a date. |
| F: |  | Firm:  |  | Click here to enter a date. |

If requested by engineer/architect of record or building official, the individual names of all prospective special inspectors and the work they intend to observe shall be identified as an attachment.

Legend: SER = Structural Engineer of Record SI-T = Special Inspector - Technical TA = Testing Agency

SI-S = Special Inspector - Structural F = Fabricator

Accepted for the Building Code Department by:

Project Number: Click here to enter text. Permit Number: Click here to enter text.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Technical (2)* | Description (3) | Type(4) |  Frequency (5) |  Assigned Firm (6) |
| *Section* | *Article* |
|  |  |   |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. Permit No. to be provided by the Building Official
2. Referenced to the specific technical scope section in the program.
3. Use descriptions per IBC Chapter 17, as adopted by Minnesota State Building Code.
4. Special Inspector Type – Technical (SIT); Special Inspector – Structural (SIS)
5. Weekly, monthly, per test/inspection, per floor, etc.
6. Name of Firm contracted to perform services.